

Somerset Lake Service Corporation

Board Meeting Minutes

Tuesday, November 18, 2008

- **Call To Order:** 6:32pm

- **In Attendance:**

- Michelle Mathis - Vice President
- Tom Dilley - 2nd Vice President
- Bernie Ulissi - Secretary
- Paul Maynor - Treasurer
- Cheri Hadley - Brandywine Valley Properties
- Kim Cox & Cheryl Stauffer - Clubhouse Managers

- **Open Session**

- There were no open session items.

- **Minutes**

- Motion to amend the minutes of the October 28, 2008 meeting under Old/New Business by removing the dollar amounts of the salary increases - Paul Maynor. Seconded - Bernie Ulissi. All in favor.
- Motion to approve the minutes of the October 28, 2008 meeting as amended - Paul Maynor. Seconded - Bernie Ulissi. All in favor.

- **Financial Statement**

- It was noted that the SLSC has spent \$30,665.00 in unbudgeted expenses in the Clubhouse year to date (i.e. duct work insulation & electrical upgrades).
- Motion to approve the October 2008 financial statement as submitted - Paul Maynor. Seconded - Michelle Mathis. All in favor.

- **Management Reports**

- It is reported that several homeowners are depositing leaves on Common Open Space. Homeowners will be notified that dumping is not permitted.
- Cheryl Stauffer reported that the upstairs filing is being sorted and labeled. Information will be sorted according to topic.
- David Sibert to be consulted with regard to how long information should be stored. (For example, hand written ledger book from 1999 - election tallies).
- Tom Dilley will provide the Clubhouse with some drywall compound to help control dust in the upper level.
- The Clubhouse Committee is considering raising the rental fee by \$25.00 for use of the facility. The Committee will continue to review this policy.

- **Old / New Business**

- Delinquency letter to be emailed to the Board for review.
- Kim Cox will add language to the Clubhouse rental agreement to state that renters must abide by the community's rules and regulations.
- The Lustig architectural matter was discussed. Issue tabled while Architectural Committee re-evaluates its position on the matter.

- **Adjournment**

- The meeting was adjourned at 7:48pm.
- Next meeting scheduled for Tuesday, December 16, 2008.